



City of San Diego

Fleet Maintenance Services Preliminary Statement of Work (SOW)

January 12, 2011

AGENDA

- Purpose of Preliminary Statement of Work
- Current Services Provided
- Performance Standards
- Next steps



PURPOSE

“The purpose of the Preliminary SOW is to document the services levels associated with the delivery of the function(s) selected for competition. The service levels will be based on current status and/or what the City is required to perform per existing Ordinance.”

Managed Competition Guide

The Preliminary SOW will include:

- Description of the function(s) to be competitively sourced
- Current or budgeted service levels associated with the function(s) selected for competition



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PURPOSE

The Preliminary SOW:

- Allows public comment and Council approval of those service levels, or alternative ones, setting the foundation upon which the full SOW will be built; and
- Ensures no unintended degradation in service levels as a result of managed competition.



CURRENT SERVICES

- Operates a full service, in-house fleet maintenance operation
- Provides a variety of services, such as:
 - Scheduled maintenance (preventive maintenance and inspections)
 - Non-scheduled repairs, including warranty maintenance
 - Body repair and painting
 - Parts
 - Fueling
 - Up-fitting, machine shop, welding
 - Fleet specs, acquisitions, and disposal
 - Washing services
 - Training and fleet safety services
 - Rental pool services
 - All associated administrative support activities



CURRENT SERVICES

- Fleet consists of over 4,000 vehicles
 - Construction & off-road equipment 221
 - Pick-ups 840
 - Light duty sedans 1,109
 - SUVs and vans 450
 - Motorcycles, scooters, light carts, & ATVs 218
 - Trailers 228
 - Heavy fire apparatus 304
 - Solid waste packers 141
 - Street sweepers 36
 - Dump trucks 181
 - Other 317



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CURRENT SERVICES

- Maintenance, repair, upfit, or support provided at 15 locations
- Maintenance & repair service hours vary by site
- Fueling available at 15 sites, 24 hrs/day
- Preventive maintenance/inspection on scheduled basis
- Repairs scheduled on priority basis, as jointly determined with customer departments
- Fitting (e.g., police vehicle lightbars, cages, gun racks, mobile computer terminals, etc.) within 15 days of receipt



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CURRENT PERFORMANCE STANDARDS



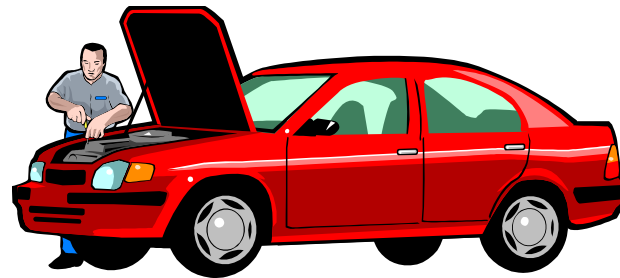
- % time meeting fleet availability expectations 99%
- Customer satisfaction (% to be validated & updated) 95%
- % non-safety light duty fleet low emissions vehicles 61%
- % non-safety medium/heavy duty fleet low emissions 58%
- % reduction of carbon footprint from fleet 3.5%
- Avg. turnaround time on repairs 75% in 1 day



CURRENT PERFORMANCE STANDARDS (Cont'd)



- Vehicle availability, overall, non-depreciated 92.5%
- Vehicle availability, overall, depreciated vehicles 85%
- % emergency road assistance in 30 mins during duty hours 75%
- % emergency road assistance in 1 hr within City boundaries 95%
- % time on PM vs. unscheduled repairs > 54.5%



CURRENT PERFORMANCE STANDARDS (Cont'd)



- #/\$ air pollution violations/fines for diesel vehicles 0
- % of fleet that is over age and/or mileage <12%
- % master technicians that are Automotive Service Excellent (ASE)/Welder certified >38%
- # of shop that are ASE certified >2

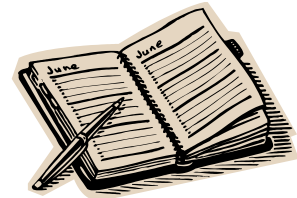


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Next Steps After Council Approval

- Develop Statement of Work, involving represented employees, and Request for Proposal (February 2011 – May 2011)
- Advertise, issue, and post RFP (May 2011)
- Receive proposals (July 2011)
- MCIRB evaluation of proposals (August 2011 – October 2011)
- If Mayor recommends awarding to an outside bidder, meet & confer with labor (Unknown duration)
- Recommendation to Council (TBD)



QUESTIONS?



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